

## **Ravensworth PTA Board Meeting**

**October 1, 2018 – 9:30am**

**Conference Room**

**Members in attendance** – Vice Principal Bourjaily, Nicole Ferrara, Hillary Murphy, Becky McCarthy, Amy O'Connor, Karin Floyd

### **Administrative Update:**

- Election results – The 2018-2019 Budget, 2018-2018 Budget Audit, and New Board Members all passed in the voting.
- Walk/Bike to school day – 10/10/18 – Date was confirmed. Safe Routes gave Nicole some ideas on how to advertise and how to make it fun for the students. A banner for all participating students will be available for signatures in the lobby on 10/10/18. The banner will be displayed in the following days. Information about the event will go out in the PTA weekly email.
- Lake Accotink ideas – Nicole was contacted by Ravensworth Civic Association about promoting possible ideas for Ravensworth students to start using Lake Accotink more. Ideas discussed included:
  - Fun Run
  - Nature Scavenger Hunt
  - Clean-up Day
  - Future projects – Dog Park, Amphitheatre
- Movie Night – Don Pedersen is leading Movie Night on 10/26/18. Karin will send Don list of volunteers. Movie choices were discussed and narrowed down to 3 choices – ‘Paddington’, ‘Hotel Transylvania 3’, and ‘Ferdinand’. Voting will be available on the Ravensworth PTA Facebook page until COB October 5<sup>th</sup>.
- Book Fair – Kate Janczyk is leading Book Fair this year. Karin will send Kate list of volunteers. Book Fair kick off night is Movie Night and will run 10/29-11/1 for class visits and public. Hard copy flyer will go out soon and blurb will be sent out in the weekly email this week.
- Bingo Night – Don Pedersen is leading and will be held on 11/30/18.
- Misc. – Room Parents needed for Ms. Clark and Ms. Saunders. Grace Art email will be coming from Room parents soon. Picture day is 10/15/18.

### **Treasurer Update**

- Amy gave the Board a budget update and discussed the possible purchase of a PayPal chip reader. The current readers are not working and a chip reader will cost \$25.00. Board approved purchase.
- Teacher Grants – In order to be eligible for a grant, staff must be a member of the PTA. The deadline to become a member is 12/31/18. Full time staff receive \$200, Part time staff receive \$100.

- Send Roxanne an updated membership list in December and she can send out a blurb to staff reminding them of the grants and becoming a PTA member.
- Grant receipts are due – April 5, 2019
- Misc. – Spirit wear is looking to add a long-sleeved t-shirt and will incur an expense if purchased.

### **Membership Update**

- Membership numbers are slightly down from last year.
- Becky will update the weekly email with newest members.
- Yearbook – Looking for ideas about how to creatively use the few pages at the end of the yearbook. Talked about possibly including a panoramic shot of the whole school across 2 pages in the yearbook. Picture could be taken in the spring. Students may be asked to dress in a certain color to represent their grade.
- The yearbook will use the same pay structure as last year.
- Karin will pursue advertising and will reach out to past vendors.
- Cover Art Contest flyer is going out in the Wednesday folder and the theme is ‘Ravens Rise’

### **Programs**

- Rosters for Run Fit Kids and Chess clubs have been sent to the office. STEM is underway for the fall session.
- Working on typing club ideas. Need to see if the instructor needs to be a county-approved vendor.
- Assemblies – Discussed the possibility of 2 assemblies for the school-year, Mobile Ed. Productions and possibly an Arts related assembly or an Anti-Bullying assembly. Leaning towards an Arts assembly, Hillary will look into ideas.
- Possible Timeframe – 1<sup>st</sup> in January and 2<sup>nd</sup> before Spring Break

### **Outreach**

- October Soaring Raven flyer is going home in the Wednesday folder.
- Campus Survival Kits – Becky will write-up a Lessons Learned and will contact Amy Robinson about payment for the 2018-2019 orders. January should be refill month. Becky will check on the status of how many free refills we earned.
- Weekly email – discussed content and how to submit blurbs.